

P.S. 101 School Leadership Team (2010-2011)

Meeting Minutes

June 14, 2011

I. Call to Order

Mary Lou Steincke (Current Chair of the SLT) called the regular meeting of the P.S. 101 School Leadership Team to order at 2:15 on June 14, 2011 at P.S. 101.

II. Review/Approval of Minutes:

The May 24, 2011 minutes were reviewed and approved by SLT members.

III. Attendance

The following persons were present:

P.S. 101 Staff:

Valerie Capitulo-Saide (Principal)
Michelle Rodgers (ICT Teacher)
Mary Lou Steincke (G&T Teacher)
Jason Westerlund (6th Grade)
Rhonda Corin (UFT Representative)
Melissa Sawicki-Mallien (Art)

P.S. 101 Parents:

Deb Dillingham (P.A. President)
Nancy Northrop (Parent-member)
Jodi Freed (Parent-member)
Ann Kittredge (Parent-member)
Aram Arkun (Parent-member)
Marcia Parness (Parent-member)

Invited Guest Observer:

Laura Pamblanco (Assistant Principal)
Irtis Gonzalez (Assistant Principal)
Anna Ippolito (3rd Grade Teacher and Incoming SLT member)
Matt Schneider (5th Grade Teacher and Incoming SLT member)
Laurie Kaufman (Incoming SLT Parent-member)
Kelly Zaug (Incoming SLT Parent-member)

The following SLT members were absent:

IV. Welcome for New Members

Incoming SLT members (3rd grade teacher Anna Ippolito, 5th grade teacher Matt Schneider, and parents Laura Kaufman and Kelly Zaug) were welcomed to our SLT meeting as observers.

V. Principal's Update

The principal was pleased to announce that 97% of all parents and 100% of both teachers and students completed the learning environment survey. She praised the efforts of the Parent/School Collaboration Subcommittee that encouraged parents to complete the survey.

The school will face some space challenges next year. To accommodate the number of children moving from 3rd to 4th grades, the school will have to lose its science lab in order to add one classroom. The school also had to turn away 17-18 kindergarteners, because the school could not find space for a 5th kindergarten class.

Positively, mandated extended day will start the first day of school, so the school can begin assisting kids as soon as school begins. First and second graders will be offered extended day next year as well. Children will be informed in their report cards whether they are expected to participate. Children who will be invited to attend the enrichment program will be selected in the fall.

The school has received cut scores (that is, results for the multiple choice questions) for both the ELA and Math. Approximately 10 children will be asked to attend summer school. Both the school and parents will receive final scores in July or August.

The principal was also pleased to announce that social studies teacher Mr. Moss will help write the common core standards in social studies for elementary schools and science teacher Mr. Parlino will work on curriculum mapping.

The scaffolding around the school has already begun to come down and the principal is hopeful that it will all be down by September.

VI. P.A. Update

The international dinner was quite successful. The P.A. honored Floyd Hasselrils, the oldest known P.S.101 alumnus. Everyone had lots of fun and a great time dancing.

Assemblyman Andrew Hevesi has granted the school \$50,000 as a starting point for replacing the auditorium seats that are in need of major repair.

June is a busy month, with the teacher appreciation luncheon, upcoming dessert party, and all the various ceremonies and graduations.

VII. Turnkey of SLT Training

The principal turnkeyed the SLT training for those who could not attend the training session. We reflected on why members had joined. Many of us represent different groups of kids (special needs, enrichment), many come with an interest in educational policy or in special subjects like phonics or literacy. All of us hope to work together to improve the school and to help develop the CEP.

The main focus of the SLT is writing the CEP. There were seven steps outlined: 1) Agree on mission and vision; 2) Analyze relevant data; 3) Assess and prioritize the needs of the school and identify goals, consistent with priority needs; 4) Develop action plans reflecting of

effective strategies and activities to meet goals that are aligned with resources (budget and staff); 5) Implement the plan; 6) Assess interim progress toward meeting goals; and 7) Evaluate plan's effectiveness.

Much of the discussion focused on consensus-based decision-making. Consensus-based decision-making is used to ensure that all members are invested in the final decision and that members listen to each other's ideas. All members must either agree to a proposal or be willing live with a proposal before it is adopted. There is no voting under consensus-based decision-making.

VIII. CEP and Recent School ELA Performance Data

We briefly edited the CEP.

The principal gave us an indication of how students have performed this year. The latest Teachers College Assessment Pro found that 74% of students were meeting or exceeding standards. Also, the latest reading Scantron test found that 83% of students were reading at or above grade level. (45% are reading at grade level, 24% are in the upper quartile, and 14% are reading at an advanced level – that is, in the top 5%).

IX. Implementation of Common Core

The principal gave a brief description of what we should expect to see implemented by next spring under the Common Core. By next spring, all students should be engaged in a rigorous, Common Core-aligned literacy and math task embedded within a well-sequenced curricular unit.

Literacy: Students will be asked to read and analyze information texts and write opinions and arguments in response. Parents were quite supportive of this task.

Math: Students will be engaged in cognitively demanding tasks that require students to demonstrate their ability to model with mathematics and/or construct and explore the reasoning behind arguments to arrive at viable solutions.

X. Other Topics

Kindles/iPads in the classroom: The school is considering a pilot program to introduce kindles or iPads into the 6th grade. The lower-cost kindles are great for books, and classics are virtually free, but the more expensive iPads would be better for text books. Before the program is launched, it will need to be thoroughly thought through to ensure the devices are used and are cost-effective.

Going Green: The school would like to continue its effort to go green, but there are still issues. How to combine the PA's, principal's, and parent coordinator's e-mail lists? How to ensure that the e-mails are actually opened.

XI. Agenda Building

The first SLT meeting for the 2011/12 school year will be held Tuesday, September 13th at 2:15.

The following items should appear on the agenda for the September 13th meeting:

- 1) Welcome new SLT members
(provide copies of the SLT bylaws, budget, and CEP)
- 2) Selection of chairperson, facilitator/timekeeper, financial liaison/record keeper, and secretary
- 3) Scheduling of meetings
- 4) CEP
- 5) Budget

XII. Adjournment

The meeting was adjourned at **4:15 PM**.

Minutes submitted by: Nancy J. Northrop